

Technology				
Supported Configurations:				
- Client-Server ¹	•	•	•	•
- Hosted or on-promise server ⁴	•	•	•	•
- Microsoft Azure ⁸	•	•	•	•
Development Tools:				
C++, JavaScript, VBScript, VB.net and VBA	•	•	•	•
Microsoft Office Professional E3 (2016/2019) or 365 ProPlus	•	•	•	•
Supported Database Systems:				
- MS Access	•	•	• ²	• ²
- Microsoft SQL Express ³		•	•	•
- Microsoft SQL (Support of certificates / Trusted Connections)		•	•	•
- MySQL/PostgreSQL (on demand)				•
Remote Access (as Remote Application⁴ or RDP) allowed devices:	•	•	•	•
- Windows (Windows 10)	•	•	•	•
- Android (6.0 Marshmallow)	•	•	•	•
- iPad: iOS (6.X and above)	•	•	•	•
- MAC OS (10.7 and above)	•	•	•	•
- Linux	•	•	•	•
Smartphone Synchronization:		•	•	•
- With MS Exchange Server support or Hosted Exchange		•	•	•
- With native synchronization		•	•	•
Graphic User Interface:				
Multi Language support	•	•	•	•
Freely definable languages		•	•	•
Azure Cognitive Service Translations (user modifiable)		•	•	•
Custom language definition and translations	•	•	•	•
Adaptive interface	•	•	•	•

Selectable user interface (Operative, Elegant and Smart)		•	•	•
Fully customizable dashboard		•	•	•
Smartphone-specific interface			•	•
Touch screen optimized	•	•	•	•
MS Speech to Text integration		•	•	•
MS Text to speech integration		•	•	•
Sticky Notes, E-mails and Report on-the-fly Translations ⁸		•	•	•
Security:				
Encrypted 128-bit SSL communication	•	•	•	•
User programmable DACL (Discretionary Access Control Lists)		•	•	•
Integrated user activity tracking system			•	•
Operational journaling (Logfile)		•	•	•
Configuration check tool		•	•	•
Automatic updates (via our server or through client's intranet)	•	•	•	•
Automatic update notifications		•	•	•
Two Steps Verification and Messaging for logins from unusual location		•	•	•
System features:				
Query Generator and open source reporting		•	•	•
Data Export to MS Excel	•	•	•	•
Users programmable scheduled tasks from GUI		•	•	•
Automated synchronization Device - Server		•	•	•
Automated document indexing (with native OCR)		•	•	•
EDMS database silent rebuild		•	•	•
CDS Cached Document's Snapshots (in PDF)		•	•	•
Native internal chat and alert system		•	•	•
Skype for Business integration	•	•	•	•
Native Voice mails between OfficeNetPoint users		•	•	•
VoIP Integration ⁸		•	•	•
Geo location and history for selected employees ⁸		•	•	•
Fully functional time zone support		•	•	•
Automatic document zooming in preview		•	•	•

	Easy	Economy	Business	First
(incremental) Copy&Paste from/to OfficeNetPoint and remote device	•	•	•	•
Integrated scanner support (ftp: and SMB)	•	•	•	•
Managed offline document management with automated syncing		•	•	•
On-the-Fly Translations (Azure Cognitive Translations) ⁸		•	•	•
Aut. Translation of e-mail, chat messages and notes ⁸		•	•	•
EDMS and Archiving				
Import document from mail-attachments, scanners, faxes, etc.	•	•	•	•
Taxonomy definition and tag- and abstract- based search		•	•	•
Multiple scanner support	•	•	•	•
Time based search		•	•	•
Content search (database and document content)		•	•	•
Automatic document content indexing (with OCR capability)			•	•
Manages creation, move, rename and deletion of documents		•	•	•
(incremental) Copy&Paste, Drag&Drop		•	•	•
Embedded navigable links		•	•	•
Rapid taxonomy and content search engine		•	•	•
Document revision management		•	•	•
Managed document creation		•	•	•
Collaborative document group editing		•	•	•
Personal documents' area		•	•	•
Intranet CMS (Content Management System)		•	•	•
Offline document editing with group notifications and locks		•	•	•
Batch document content indexing (OCR)		•	•	•
Scanned Document archived with Digital Signature ⁸ and timestamps		•	•	•
Synchronization				
E-mails				
Mail interface with classification in contact's folders		•	•	•
Automatic management of email attachments (send as PDF, Signed PDF ⁸)		•	•	•
Manage all e-mail addresses and/or Outlook stores		•	•	•
Internal messaging (Sticky Notes)		•	•	•

Synchronization from OfficeNetPoint to smartphone		•	•	•
- Via Microsoft Exchange Server (or Hosted Exchange)			•	•
- Via integrated engine		•	•	•
Synchronization from smartphones to OfficeNetPoint		•	•	•
- Via Microsoft Exchange Server (or Hosted Exchange)			•	•
- Via integrated engine		•	•	•
On-the-Fly E-mail Translations ⁸		•	•	•
Appointments				
Synchronization from OfficeNetPoint to Smartphone		•	•	•
- Via Microsoft Exchange Server (or Hosted Exchange)			•	•
- Via integrated engine		•	•	•
Synchronization from Smartphones to OfficeNetPoint		•	•	•
- Via Microsoft Exchange Server (or Hosted Exchange)			•	•
- Via integrated engine		•	•	•
Fully managed Timezones (Server, User, Reader)		•	•	•
On-the-Fly Translations (Azure Cognitive Translations) ⁸		•	•	•
Automatic Routing from actual location to appointment's location (mobile)		•	•	•
On-the-Fly Appointment Details Translations ⁸		•	•	•
Contacts (People)				
Synchronization from OfficeNetPoint to Smartphone		•	•	•
- Via Microsoft Exchange Server (or Hosted Exchange)			•	•
- Via integrated engine		•	•	•
Synchronization from Smartphones to OfficeNetPoint		•	•	•
- Via Microsoft Exchange Server (or Hosted Exchange)			•	•
- Via integrated engine		•	•	•
Tasks				
Synchronization from Office NetPoint to Smartphone		•	•	•
- Via Microsoft Exchange Server (or Hosted Exchange)			•	•
- Via integrated engine		•	•	•
Synchronization from Smartphones to OfficeNetPoint		•	•	•

- Via Microsoft Exchange Server (or Hosted Exchange)			•	•
- Via integrated engine		•	•	•
On-the-Fly Task Details Translations ⁸		•	•	•
Notes				
Synchronization from OfficeNetPoint to Smartphone		•	•	•
- Via Microsoft Exchange Server (or Hosted Exchange)			•	•
- Via integrated engine		•	•	•
Synchronization from Smartphones to OfficeNetPoint		•	•	•
- Via Microsoft Exchange Server (or Hosted Exchange)			•	•
- Via integrated engine		•	•	•
On-the-Fly Notes Translations ⁸		•	•	•
Sticky Notes internally and/or mobile devices		•	•	•
CRM				
Clients/suppliers and other programmable contacts types		•	•	•
Multiple people records per contact		•	•	•
Multiple people records per time sheet dossier			•	•
Contact history (phone calls, mails, visits, etc.)		•	•	•
Manage and store contact's documents	•	•	•	•
Shared group and individual diary (Journaling)		•	•	•
What's Up and Follow up functions		•	•	•
Programmable tasks		•	•	•
Automatic mail import in contact's dossier as MSGs		•	•	•
Mails, calendars, tasks and notes synchronized with MS Outlook		•	•	•
Collaboration Tool				
Employees/users management (HR)		•	•	•
Native shared calendars (at item level) integrated with MS Outlook		•	•	•
Create and manage reminders		•	•	•
Shared tasks integrated with MS Outlook		•	•	•
Shared todos integrated with MS Outlook		•	•	•
Shared and personal notes integrated with MS Outlook		•	•	•

	Easy	Economy	Business	First
Internal chat (with real time translation)		•	•	•
Internal alert system		•	•	•
Collaborative document editing		•	•	•
Personal document area		•	•	•
Intranet CMS (Content Management System)		•	•	•
Offline document editing with group notifications and locks		•	•	•
User level security for folders, documents and calendar items		•	•	•
Programmable predefined user authorization profiles		•	•	•
Fine grained authorization management		•	•	•
Real Time Translation for e-mails, internal notes and chat		•	•	•
Shared visual Absence Board		•	•	•
Document Flows Management with <i>AND</i> and <i>OR</i> nested conditions		•	•	•
Human Resource				
Human Resource module				•
Employees vacations and holiday notification and authorizations				•
Employee and team time spending valuations and analysis				•
Track sick vacation, holiday, over- and compensation times				•
Payroll Management and official statements (CH)	Optional	Optional	Optional	Optional
Track employees presence from activity				•
Track employees presence with geo location				•
Employees Expense Reporting			•	•
Time sheet and invoicing				
Create, view and manage billable dossiers (Time Cards)	•		•	•
Create, view and manage internal dossiers (Time Cards)			•	•
Timers, stopwatches to fill Time Cards automatically			•	•
Top 15 user programmable standard fees (single-click Time Card)			•	•
Automatic tracking of user activity and Time Card filling			•	•
Create multiple dossier-level contacts (personal records)			•	•
Send invoices and documents as PDFs (with Digital Signature ⁸)	•		•	•
Support for multiple currencies	•		•	•
Create and manage budgets/estimates				•

Create, manage and value project's time spending			•	•
Create and manage invoices	•		•	•
Create and manage down payment requests	•		•	•
Payment reminders and statements	•		•	•
Accounting real-time integration				•
Invoices management: creation, deletion and modification (rollback)	•		•	•
Multi currency invoicing	•		•	•
Invoicing with PVR Slips and QR-Code format ready	Optional		•	•
e-Invoicing with Digital Signature ^{8,10}	Plug-In		•	•
Personal time sheets with billable, internal and time off percent			•	•
Create and manage other invoices and credit notes			•	•
Create and manage down payment requests	•		•	•
Personal dossier/employee rate matrix templates	•		•	•
Multilingual open source invoice templates			•	•
Multi-level Dossiers/Mandates with global time analysis			•	•
Employees Expense Reports			•	•
Embedded time & distance calculator (Azure API) ⁸			•	•
Company and Contacts locations distance calculator ⁸			•	•
Geo-location tracking module and route calculator (and timesheet filling) ⁸			•	•
Automatic Distance Calculator			•	•
Automatic creation of geo-located templates			•	•
Time sheet record with linked documents			•	•
Automatic Timers for off system tasks			•	•
Multi level and difficulty grade tarification			•	•
Automated Personal Performance Reporting			•	•
Dossiers Archiving with Location and timestamp management			•	•
Accounting				
Real Time integrated accounting	• ⁹			•
Balance sheet and P&L	• ⁹			•
Management of debtor and creditor accounts	• ⁹			•

VAT management (CH and Europe standards)	• ⁹		•	•
Cost center analysis	• ⁹			•
Multi currencies	• ⁹		•	•
Real-time cross rates interface	• ⁹		•	•
Currencies gain/loss management	• ⁹			•
Payment reminders and customer statements	•		•	•
Supplier statements	• ⁹			•
Direct receivables management	• ⁹		•	
Payables and receivables management	• ⁹			•
Open Query and customizable reports (open source)	• ⁹			•
Customizable reports, invoices and statements (open source)	• ⁹		•	•
Access to OfficeNetPoint library of more than 250 reports	• ⁹			•
Export of accounting records in various formats	•		•	•
EDMS Integration (Link Documents to Transactions)				•
Off-Balance cash Account Management	•	•	•	•
Reporting				
Customizable reports (open source)		•	•	•
Open Query		•	•	•
Customizable reports, invoices and statements (open source)			•	•
Access to OfficeNetPoint library of more than 250 Reports				•
Multi-Lingual Reporting		•	•	•
Security				
SSL Server Authentication	•	•	•	•
128bit Encryption between client devices and Server	•	•	•	•
Two Steps Verification for Remote Access		•	•	•
Embedded logging system	•	•	•	•
Full Support of Windows Server DACL	•	•	•	•
User alert module for logins from unusual locations		•	•	•
Mobile				
Mobile GUI (Windows Phones, Android and I-Phones)	•		•	•

	Easy	Economy	Business	First
Mobile integration (contacts, calendar, tasks and notes)			•	•
Mobile work sheet with customer's signature and e-mailing				•
Track employees presence and geo location			•	•
Geo-location tracking module and route calculator (and timesheet filling) ⁸			•	•
Phone Integration				
Integrated Dialer (Click-to-call) ⁷		•	•	•
SIP phones integration (outgoing and incoming phone calls) ^{6,7}		•	•	•
Phone calls logging ⁶		•	•	•
Time sheet integration (time and phone costs)			•	•
Phone calls recording (wav or mp3) ⁶				•
PBX integration ⁶				•
FAX with EDMS integration ⁶		•	•	•
Can keep existing phone numbers		•	•	•
ONP & Accounting Optional Plugins¹¹				
Swiss QR Bill	•	•	•	•
Swiss QR Code Recognition & Decryption, OCR	•	n/a	n/a	•
Swiss SPVR	•	•	•	•
ISO 20020 Camt Payment module	•	n/a	n/a	•
Swiss Banking DTA Payment modules (V11)	•	n/a	n/a	•
Fattura Elettronica PA Italia Passiva e Attiva	•	•	•	•
Accounting Interface	•	n/a	n/a	•
Swiss Official Currency Rates Update Interface	•	n/a	n/a	•
IA Accounting Error Recovery Module	•	n/a	n/a	•
- Swiss VAT Compliance Checker	•	n/a	n/a	•
- Payables and Receivables reconciliation	•	n/a	n/a	•

Optional Modules	Easy	Economy	Business	First
Portfolio and Fund Accounting Management				Optional
Multi-client accounting (for professional accountants)				Optional
Law firm module		Optional	Optional	Optional
Swiss integrated Payroll Accounting	Optional	Optional	Optional	Optional

Notes:

- ¹ Remote Access only on Windows Professional Workstations
- ² Microsoft SQL recommended
- ³ Due to MS SQL Express limitations (1 processor, 10GB), suited for max 15-20 users.
- ⁴ Only on Microsoft Servers Windows 2K12 R2, 2K16, 2K19 or Microsoft Azure
- ⁵ Only available to Office Professional 2016 or 2019 or Office 365 users with EAS Account
- ⁶ Needs a separate contract with eligible VoIP provider
- ⁷ Suitable phones is needed (e.i. YeaLink)
- ⁸ Additional charges may apply
- ⁹ Optional module
- ¹⁰ Optional Plug-in, needs a separate contract with eligible partner of italian Agenzia delle Entrate
- ¹¹ Optional Plug-in

Prerequisites:

- Windows 10
- Windows 2K12 R2, 2K16, 2K19 or MS Azure Servers
- Microsoft Office 2016 / 2019 Pro or Microsoft 365 Apps for enterprise.
- Internet access

Optional:

- Microsoft Cognitive (Bing Maps) Services for Maps / Geolocalization.
- Microsoft Cognitive Translation Service for GUI & Document Translation.